

Faculty & Staff Meeting – Minutes

April 25, 2014

Room 160 Melcher Hall

Associate Dean Tom Noland called the meeting to order, welcoming and thanking everyone for coming.

1. **Agenda: (Slide 2)**

- Approval of the Minutes of the last meeting, December 6, 2013
- Staff Update and New Staff Introductions
- Presentation from the Associate Vice Chancellor/Vice President for Research
- Career Services update
- Staff awards
- Comments from Dean Ramchand
- Undergraduate Curriculum Committee recommendations
- Masters Curriculum Committee recommendations
- PhD Curriculum Committee recommendations

2. **Motion to approve the minutes from last meeting: (Slide 3)**

The minutes for each meeting are posted on the Bauer website: <http://www.bauer.uh.edu> –Faculty/Staff-Faculty Resources-Faculty Meetings.

A motion was made to accept the minutes from the December meeting, the motion was seconded, and the minutes were approved.

3. **Staff Update and New Staff Introductions: (Sara Brown)(slides 5-6)**

The new staff members were welcomed:

Bauer Division of Technology

- Robert Molina, Microsystems Analyst 1

External Relations

- Dwayne Busby, Major Gifts Officer

Dean's Office

- Elizabeth McLemore, Assessment Coordinator

Office of Communications

- Danielle Ponder, Media Relations representative 1

Undergraduate Business Programs

- Nora Bayly, Program Coordinator
- Michael Knight, Academic Advisor 2

Decision Sciences Institute

- Dana Evans, Program Director 2
- Madison Maddux, Office Assistant 2

4. **Associate Vice Chancellor/Vice President for Research (slide 7)**

Mary Ann Ottinger

713-743-9104

maottinger@uh.edu

- External funding sources
- Electronic Databases
- SPIN Program (will be posted on Portal)

5. **Career Services Update-Troy Hopkins (slide 9), *and supplemental PPP**

- New UHIRE website being launched
<http://www.bauer.uh.edu/career-center/uhire/>
- Faculty/Staff Access
- “Real-Time” data from *only* the Bauer College of Business
- **Contact Troy Hopkins to schedule demo:**
832-842-6131
tdhopkins@uh.edu

6. **Staff Awards- Presented by Mary Gould**

Staff Merit: (\$500)

Mailin Ferreira

Troy Hopkins

Staff Excellence: (\$1,000)

Christie Reeves

Colleen Davies

Dean’s Excellence Award: (\$1,500)

Amanda Sebesta

7. **Comments from Dean Ramchand**

- Thank you to Amanda Sebesta for creating communications media plan
- **Dean's Council Update:**
- Undergraduate enrollments are in decline
- Every college being asked to increase enrollments
- UH presence in the Valley
- University is still in "quiet phase" with regards to capital campaign-further announcements over summer

- Merit Review
- Budget hearings upcoming
- Strategic plan
- Grow our research and development
- Dean's office evaluation results posted on faculty portal
- Report card-also on faculty portal for viewing
- Four new Masters programs will be rolled out in fall
- Introduced new development team
- Announced that we now have seven new board members who have all been very present and actively engaged

8. **Undergraduate Curriculum Committee Recommendations-Joaquin Diaz Saiz**
See **slide 12** for recommendations

All Recommendations were approved

9. **Masters Curriculum Committee Recommendations – Dr. Leiser Silva**
See **slide 13** for link to recommendations

All recommendations were approved

10. **PhD Curriculum Committee Recommendations-Dr. Vanessa Patrick**
See **slide 14** for link to recommendations

All recommendations were approved

11. **Closing-Dr. Tom Noland**

- Meeting adjourned